

**National Institute of Public Cooperation and Child Development**  
5, Siri Institutional Area, Hauz Khas, New Delhi-110016

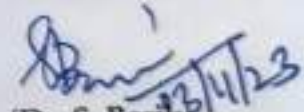
No.NI/Acctts-III/I/01/2022-23/162

Dated: 03.11.2023

**Office Memorandum**

This is in continuation of Institute's OM No.NI/Acctts-III/ I/01/2022-23/433 dated 02.01.2023 through which instructions/guidelines under CS (MA) Rules 1944 were issued for obtaining medical treatment from the AMA/Hospitals. In this regard, it has come to notice that the guidelines/instructions issued thereon are not being complied with by some of the serving employees and retirees in the Headquarters at New Delhi.

2. This matter has been viewed seriously by the competent authority of the Institute, it has been decided that the treatment obtained from the hospital(s) by the serving/retirees without referral of AMA shall not be entertained and the treatment taken from AMA/ Specialist more than 15 days shall also not be considered after 11.11.2023 for reimbursement of medical bills.
3. All serving employees in the Institute and retirees are hereby requested to adhere the compliance of guidelines of CS(MA) Rules 1944 **strictly**. A copy of instructions/guidelines is enclosed further for convenience and compliance by all concerned.
4. This issues with the approval of the Competent Authority.

  
(Dr. S. Barik)  
Joint Director (CS)

**Copy to:**

- (1). P.S to Director NIPCCD
- (2). Accounts/General/Personal Sections
- (3). All Empanelled Hospitals of the Institute
- (4). Notice Board/Website
- (5). Master copy of Medical file.

**National Institute of Public Cooperation and Child Development**  
**5, Siri Institutional Area, Hauz Khas, New Delh-110016**

No.NI/Acetts-III/I/01/2022-23 /433 - 437

Dated 15<sup>th</sup> December, 2022

**OFFICE MEMORANDUM**

02 JAN 2023

In continuation of Office Memorandum No.NI/Acetts-III/I/01/2022-23 dated 21.11.2022, guidelines for obtaining treatment from the AMA/recognized Hospitals under CS(MA) Rules, 1944 are as under.

S.No	Particulars facility	Procedure
1	Appointment of AMA/ Specialist Rule-2(10)	(a). All the Regional Centres are required to nominate sufficient number of Doctors only among the list of AMAs approved by the Chairman, Central Govt. Employees' Welfare Coordination Committee (CGEWCC) of the respective Cities/Areas.  (b). A consolidated list of the Doctors so selected from the nearby geographical areas of their residence/Office may be sent to the NIPCCD Headquarters for approval of the same by the Competent Authority.  (c). The duration/validity of such approved panel would be for a period of one year or as may be approved by the CGEWCC extendable for further years subject to approval of the Competent Authority.
2	Choosing of AMA Rule-2 (3) (iv)(a)	The Govt. employee is expected to consult an AMA(s) nearest to his residence. He/she can choose any two AMAs from the list of AMAs and give an option in writing the name(s) of the AMA(s) including specialists to the respective controlling Authorities in advance and get it approved.
3	Consultation Charges payable to the AMAs	The existing fee structure approved by the Executive Council shall be in force.
4	Inpatient treatment in the Private Hospitals approved under the CS(MA)/CGHS Rule- (6)(2)	The employees and their family members requiring hospitalization can directly take admission for in-patient treatment in Hospitals where he is ordinarily entitled to receive treatment under the rules, i.e. in a hospital to which had he would be admitted and he consulted his AMA, under intimation to the respective AMA and the Head of the Office except emergency treatment.
5	Duration of treatment and Reimbursement of Medical expenditure against the Bills submitted	The existing NIPCCD Rules shall be in force.



6	Treatment outside normal duty satisfaction from private AMAs (Rule - 2(3)(c))	The Govt. employees and their entitled family members are not entitled to take treatment from the AMAs outside their normal duty station. However, for any reason they require medical treatment, they should obtain treatment from the nearest Government and other hospitals/dispensaries recognized under the CS (MA) Rules under intimation to the respective AMA and the Head of the Office.
7	Treatment which requires several consultations and injections spread over a period of more than 10 days	The employee should get the referral from the AMA for the treatment in the out-patient department of any nearest Government/recognized hospital if the treatment requires more than 10 days. However, at the discretion of the AMA, the treatment and injections can be administered within a period of maximum 15 days. If the treatment obtained is from Indian System of medicines and Homeopathy, the duration of treatment cannot exceed 40 days.
8	Medical Treatment facilities to the retired employees and their dependents of the NIPCCD	The retiree may choose any two AMAs from the list approved by the CGEWCC or they may nominate any two Doctors/Specialists from the private medical practitioners of the respective areas and send such list to HQs/RCs for obtaining prior approval from the Competent Authority.
9	Dental Treatment	Dental treatment can only be obtained from Govt. Hospital or nearest recognized private Hospitals under the CGHS/CS (MA) Rules on the advice of AMA.

2. The above guidelines are subject to change by NIPCCD Headquarters in accordance to the amendments in the CS (MA) Rules 1944 formulated by the Ministry of Health, Govt. of India from time to time. All other related rules and line of treatment prescribed in the CS (MA) rules 1944 shall also strictly apply. The above rules and procedure given above shall be applicable from the date of issue of this Office Memorandum.

(Dr. Sanghamitra Barik)  
Joint Director (CS)

**Distribution:**

1. All Officers/employees of the Institute
2. All Pensioners
3. All Regional Centres
4. Notice Board
5. Website of the Institute

**Copy for information to:-**

1. PS to Director
2. All Joint Directors/Regional Directors
3. PA to Joint Director(CS)
4. Editor/All AAOs
5. Assistant Director & Incharge IT Cell
6. Deputy Director(Admn)/(Accounts)
7. All Accounts Officers
8. Office Order File/Concerned File

Jagdish P  
20/12/22

Sasidhar

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20/12/22

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National Institute of Public Cooperation and Child Development  
5, Siri Institutional Area, Hauz Khas, New Delh-110 016

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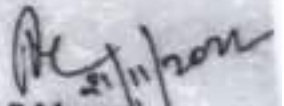
Dated: 21/11/2022

24 NOV 2022

OFFICE MEMORANDUM

The matter regarding medical facilities to the employees and pensioners of the Institute has been reviewed and in supersession of all Office Memorandum/Circulars/Notifications issued from time to time, the Competent Authority has accorded the approval to strictly follow the Central Services (Medical Attendance) Rules, 1944 as amended from time to time and such deviations from CS(MA) Rules, 1944 where approval of Executive Council(EC) is available. The Office Memorandum shall be applicable with immediate effect.

2. This issues with the approval of the Competent Authority.

  
(P.R Meena)

Deputy Director(Admn.)

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